

## THE 28<sup>th</sup> MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

Academic Session 2021-22

Date: 29-01-2022

Time: 11.00 AM

Venue: Principal's Office

### AGENDA:

1. Approval of minutes of 27<sup>th</sup> IQAC Meeting
2. Action taken report on the decisions of the previous meeting.
3. To increase the extension activities useful to the society.
4. To encourage the faculty members for the research work.
5. To organize faculty development programme.
6. To arrange remedial teaching to raise the educational level of students.
7. Any other Issue with the special permission of the chair.

### Internal Quality Assurance Cell (IQAC)

### Minutes of IQAC 25<sup>th</sup> Meeting

### 28<sup>th</sup> Meeting Dated 29.01.2022

The 28<sup>th</sup> IQAC meeting for Academic Session 2021-22 was held on 29.01.2022. The following members attended the meeting.

S. No	Designation & Affiliation	Name
1	Principal as Chairperson	Dr. (Mrs.) Jeewan Jyoti Sidana
2	IQAC Coordinator	Mr. Darshpreet Singh Bhullar
3	Faculty Members	Mrs. Kanika Bhatia Mr. Pawandeep Kaur Mrs. Rajwinder Kaur Ms. Rajni Kansra Mrs. Navneet Kaur Bhangu
4	Management Representation	Mr. B.K. Gupta Mr. P.S. Gill Ms. Manpreet Kaur
5	Connoisseur from the field of Education	Dr. Anita Bhalla Dr. Prabhjot Kaur
6	Illustrious person from Industry	Mr. Kanwar Deep Pasricha
7	Administrative Representative	Mr. Guriqbal Singh
8	Alumni Representative	Ms. Shivangi Mahajan Mr. Lovejeet Singh
9	Student Representative	Two Students representative, one each from First & Second Year with tenure of 2 years.

The Chairperson Dr. Jeewan Jyoti Sidana welcomed the members for the 28<sup>th</sup> meeting followed by presentation of minutes of the previous meeting by Mr. Darshpreet Singh, Coordinator of IQAC.

The following points were discussed in the meeting

**Agenda 1: Review of minutes of 27<sup>th</sup> IQAC Meeting.**

**Proposed By:** Mrs. Kanika Bhatia

**Resolution 1:** The 27<sup>th</sup> IQAC meeting was held on 23-10-2021 at 11:00 a.m. The minutes of meeting were readout with a formal discussion with all IQAC members. These minutes of meeting were approved by the IQAC members.


**Agenda 2: Action taken report on the decisions of the previous meeting 27<sup>th</sup> IQAC Meeting**

**Proposed By:** Mr. Darshpreet Singh Bhullar

**Resolution 2:**

S.No	Recommendation given by IQAC	Action Taken for Implementation & Outcomes
1	To organize workshop on PTET & CTET for the in and out house students.	Workshop on PTET & CTET for the in and out house students was organized. Detailed report submitted to the IQAC members. All the members give positive satisfactory response for the same and encourage to faculty members.
2	To encourage the faculty members for the research work.	In house support for the faculty members to start research work on different issues provided and necessary arrangements are made. In the meeting, members of the IQAC meeting give assurance to provide educational and financial help for the research work.
3	To Digitalization and upgrading the Library.	Upgradation the Library was done as per the new requirements. Digitalization of library is in process.
4	To arrange remedial teaching to raise the educational level of students.	Remedial classes on the basis of need of students were arranged so that they will perform better in the examination.
5	Yearly student feedback	Students feedback on different concerns collected from the students using feedback performs and analysis was done using the collected data. Detailed report submitted to the IQAC members. All the members give positive satisfactory response for the same and encourage to faculty members.
6	Any other Issue with the special permission of the chair.	Nil

Above action taken report is noted by all the IQAC Members.




**Agenda 3: To construct new Admission committee for the new session 2017-18**

**Proposed By:** Mr. DarshPreet Singh Bhullar

**Seconded By:** Mrs. Kanika Bhatia

**Resolution 3:** Mr. Darshpreet Singh Bhullar suggested constructing new admission committee for the new session i.e. 2022-18 for strengthen admission. A college admissions committee is a group of people who work together to make decisions about the right and deserving candidate. He further suggested that only expert members are taken who knows all the norms and conditions of all the bodies for the admission of students.

**Agenda 4: Discussion on introduction of skill based courses**

**Proposed By:** Mrs. Navneet Kaur Bhangu

**Seconded By:** Ms. Rajni Kansra

**Resolution 4:** Mrs. Navneet Kaur Bhangu suggested that with today's digitally savvy and social-media oriented generation, there is a dire need for different skill development programme for each and every society member. In present scenario skill based courses holds a great significance in defining the future of education and therefore, universities prefer skill-based learning and knowledge-oriented teaching. The concept of knowledge-based learning aims to develop an understanding of the theoretical concepts in a linear framework of delivering facts; however, the skill-based learning methodology is more of practical learning.

**Agenda 5: Vocational, Skill Development, Value added courses and Self study Courses**

**Proposed By:** Mr. B.K. Gupta

**Seconded By:** Mrs. Sannia Handa

**Resolution 5:** Taking in to the consideration, the need of the local community, the college should initiate vocational courses, skill development courses and faculty competency and development programmes, student mentoring and co-curricular activities and extension programs

**Agenda 5: To discuss issues of Environmental audit.**

**Proposed By:** Mr. P.S. Gill

**Seconded By:** Dr. (Mrs.) Jeewan Jyoti Sidana

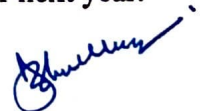
**Resolution 5:** Internal Quality Assurance Cell directed to conduct Environmental audit of the campus and take steps towards e-waste, Bio waste and chemical waste management.

**Agenda 6: Chalk out Perspective plan for the next year.**

**Proposed By:** Mrs. Navneet Kaur Bhangu

**Seconded By:** Mrs. Sannia Handa

**Resolution 6:** Issues related with the Perspective plan had been discussed in the meeting. The important issues and the items to be included were discussed. The IQAC committee recommended the coordinator to Chalk out the perspective plan of the college for next year.





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## Agenda 7: Any other Issue with the special permission of the chair

IQAC Coordinator Mr. Darshpreet Singh Bhullar proposed the date for the next meeting and it was unanimously decided to be held in third week of April 2022. The meeting ended with formal vote of thanks to IQAC Chairperson Dr. (Mrs.) Jeewan Jyoti Sidana.

*Bhullar*  
Mr. Darshpreet Singh Bhullar  
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CC:

1. All committee members
2. Office

*Jyoti*  
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