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SIDANA INSTITUTE OF EDUCATION

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Vill- Khiala Khurd, Sub Tehsil- Lopoke- Tehsil- Ajnala, District- Amritsar, Punjab

M: +91-9646202041, 9988461002

www.sidanainstitutes.com/sie.php

sie.amritsar@gmail.com

THE 26th MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

Academic Session 2021-22

Date: 24-07-2021

Time: 11.00 AM

Venue: Principal's Office

AGENDA:

1. Approval of minutes of 25th IQAC Meeting
2. Action taken report on the decisions of the previous meeting.
3. To increase the extension activities useful to the society.
4. To encourage the faculty members for the research work.
5. To organize faculty development programme.
6. To arrange remedial teaching to raise the educational level of students.
7. Any other Issue with the special permission of the chair.

Internal Quality Assurance Cell (IQAC)

Minutes of IQAC 25th Meeting

26th Meeting Dated 24.07.2021

The 26th IQAC meeting for Academic Session 2021-22 was held on 24.07.2021. The following members attended the meeting.

S. No	Designation & Affiliation	Name
1	Principal as Chairperson	Dr. (Mrs.) Jeewan Jyoti Sidana
2	IQAC Coordinator	Mr. Darshpreet Singh Bhullar
3	Faculty Members	Mrs. Kanika Bhatia Mrs. Pawandeep Kaur Mrs. Rajwinder Kaur Mrs. Rajni Kansra Mrs. Navneet Kaur Bhangu
4	Management Representation	Mr. B.K. Gupta Mr. P.S. Gill Ms. Manpreet Kaur
5	Connoisseur from the field of Education	Dr. Anita Bhalla Dr. Prabhjot Kaur
6	Illustrious person from Industry	Mr. Kanwar Deep Pasricha
7	Administrative Representative	Mr. Guriqbal Singh
8	Alumni Representative	Ms. Shivangi Mahajan Mr. Lovejeet Singh
9	Student Representative	Two Students representative, one each from First & Second Year with tenure of 2 years.

The Chairperson Dr. Jeewan Jyoti Sidana welcomed the members for the 26th meeting followed by presentation of minutes of the previous meeting by Mr. Darshpreet Singh, Coordinator of IQAC.

The following points were discussed in the meeting

Agenda 1: Review of minutes of 25th IQAC Meeting.

Proposed By: Mrs. Kanika Bhatia

Resolution 1: The 25th IQAC meeting was held on 17-04-2021 at 11:00 a.m. The minutes of meeting were readout with a formal discussion with all IQAC members. These minutes of meeting were approved by the IQAC members.

Agenda 2: Action taken report on the decisions of the previous meeting 24th IQAC Meeting

Proposed By: Mr. Darshpreet Singh Bhullar

Resolution 2:

S.No	Recommendation given by IQAC	Action Taken for Implementation & Outcomes
1	To increase the extension activities useful to the society.	Different Extension activities arranged and executed for the welfare of the society. Different experts shared the valuable knowledge with the community. List of extension activities presented to IQAC members.
2	To encourage the faculty members for the research work.	As per the recommendation faculty members started research work. All the faculty members trying to enroll for the research projects. In house facility is provided to start research work.
3	To organize faculty development programme.	Faculty development programme was organized by the institute. In this Dr. Mathew Swerdloff shared knowledge on Differentiation Strategies in the classroom. In this all the faculty members participated in the FDP.
4	To arrange remedial teaching to raise the educational level of students.	As per the requirement necessary arrangement are made for the remedial teaching to raise the educational level of students.
5	Any other Issue with the special permission of the chair.	Nil

Above action taken report is noted by all the IQAC Members.

Agenda 3: To Organize different workshops & lecture on NPE 2020

Proposed By: Mr. Darshpreet Singh Bhullar

Seconded By: Mrs. Kanika Bhatia

Resolution 3: It was decided in the meeting that, there is need to disseminate the knowledge about the National Policy of Education 20202 to all the stakeholders. After the rigorous






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discussion on this point it was decided to organize different extension activities on different topic related to National Policy of Education 2020 the faculty members, society, students and for the institute. All the members give positive response for the same and encourage to organize different activates for the stakeholders.

Agenda 4: To Organize 3rd Convocation cum Prize Distribution

Proposed By: Mrs. Navneet Kaur Bhangu

Seconded By: Mrs. Rajni Kansra

Resolution 4: Mrs. Navneet Kaur Bhangu suggested in the meeting that there is need to organize Convocation cum Prize Distribution for the pass out sessions. Members of the IQAC decided in the meeting make necessarily arrangements and organize Convocation function for the distribution of degrees for the pass out students.

Agenda 5: To organize Extension lecture on Mental health

Proposed By: Mr. B.K. Gupta

Seconded By: Mrs. Sannia Handa

Resolution 5: It is decided that there need to organize the Extension lecture on Mental health for the faculty and students to cop up from Conid-19 problems. It was decided in the meeting that institute will organize immediately Extension lecture on Mental health to bring balance back in the daily routine of students and teachers.

Agenda 5: To strengthen the placement cell and placement activities


Proposed By: Mr. P.S. Gill

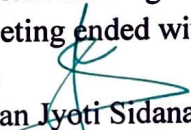
Seconded By: Dr. (Mrs.) Jeewan Jyoti Sidana

Resolution 5: Dr. (Mrs.) Jeewan Jyoti Sidana suggested that there is need to strengthen the placement cell and placement activities for pass out students and as well as for the present session. Every individual student should participate in this drive to enhance the teaching skills. All the members give positive response for the same and encourage strengthening the placement cell and placement activities for the students.

Agenda 6: Any other Issue with the special permission of the chair

Resolution 6: IQAC Coordinator Mr. Darshpreet Singh Bhullar proposed the date for the next meeting and it was unanimously decided to be held in third week of October 2021. The meeting ended with formal vote of thanks to IQAC Chairperson Dr. (Mrs.) Jeewan Jyoti Sidana.


Mr. Darshpreet Singh Bhullar
IQAC Coordinator
Assistant Professor
Sidana Institute of Education
Khiala Khurd, Ram Tirath
Amritsar-143109, Punjab


Dr. (Mrs.) Jeewan Jyoti Sidana
IQAC Chairperson
Principal
Sidana Institute of Education
Khiala Khurd, Ram Tirath
Amritsar-143109, Punjab

CC:

1. All committee members
 2. Office
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