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SIDANA INSTITUTE OF EDUCATION

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Khiala Khurd, Ram Tirath Road, Amritsar, Punjab, 143109

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THE 22nd MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) Academic Session 2020-21

Date: 17-10-2020

Time: 11.00 AM

Venue: Principal's Office

AGENDA:

1. Approval of minutes of 21st IQAC Meeting
2. Action taken report on the decisions of the previous meeting.
3. Review of Academic Result and Action plan for improvement
4. Suggestions for the celebration of the important days.
5. Resources and Infrastructure requirement for teaching learning process
6. Any other Issue with the special permission of the chair.

Internal Quality Assurance Cell (IQAC) Minutes of IQAC 23th Meeting

23rd Meeting Dated 17.10.2020

The 23rd IQAC meeting for Academic Session 2020-21 was held on 17.10.2020. The following members attended the meeting.

S. No	Designation & Affiliation	Name
1	Principal as Chairperson	Dr. (Mrs.) Jeewan Jyoti Sidana
2	IQAC Coordinator	Mr. Gursewak Singh Bhullar
3	Faculty Members	Mrs. Kanika Bhatia Mr. Darshpreet Singh Bhullar Mrs. Rajwinder Kaur Mrs. Rajni Kansra Mrs. Navneet Kaur Bhangu
4	Management Representation	Mr. B.K. Gupta Mr. P.S. Gill Ms. Manpreet Kaur
5	Connoisseur from the field of Education	Dr. Anita Bhalla Dr. Prabhjot Kaur
6	Illustrious person from Industry	Mr. Vijay Sharma
7	Administrative Representative	Mr. Guriqbal Singh
8	Alumni Representative	Ms. Shivangi Mahajan Mrs. Sannia Handa
9	Student Representative	Two Students representative, one each from First & Second Year with tenure of 2 years.

The Chairperson Dr. Jeewan Jyoti Sidana welcomed the members for the 23th meeting followed by presentation



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of minutes of the previous meeting by Mr. Gursewak Singh, Coordinator of IQAC.

The following points were discussed in the meeting

Agenda 1: Review of minutes of 21st IQAC Meeting.

Proposed By: Mrs. Kanika Bhatia

Resolution 1: The 21st IQAC meeting was held on 18-07-2020 at 11:00 a.m. The minutes of meeting were readout with a formal discussion with all IQAC members. These minutes of meeting of were approved by the IQAC members.

Agenda 2: Action taken report on the decisions of the previous meeting 22th IQAC Meeting

Proposed By: Mr. Gursewak Singh Bhullar

Resolution 2:

S.No	Recommendation given by IQAC	Action Taken for Implementation & Outcomes
1	To Upgradation of Information Technology Infrastructure.	New Information Technology Infrastructure as per the need and requirement of the Institute. Information Communication Technology resource center is in process to upgrade as per the need.
2	To strengthen the placement cell.	Mrs. Kanika Bhatia informed to members that new teachers assigned duty to strengthen the working and guidance of the placement cell. She presented the proceedings for the same to IQAC members.
3	To start guidance online and offline for CTET/PTET aspirants.	Mr. Guriqbal Singh explained to members that for online guidance to the students Zoom platform subscribed and YouTube channel started for the same. Apart from this off line classes started for the preparation of CTET/PTET aspirants.
5	Any other Issue with the special permission of the chair.	Nil

Above action taken report is noted by all the IQAC Members.

Agenda 3: To Review of Academic Result and Action plan for improvement.

Proposed By: Mr. DarshPreet Singh Bhullar

Seconded By: Mrs. Kanika Bhatia

Resolution 3: It was decided in the meeting there is need to Review of Academic Result and Action plan for improvement. As all members aware about the need of online classes increased due to Covid Pandemic. The institute has to adapt online teaching-learning methodologies in view of possible lockdown in future. In the previous semester, various initiatives were taken such as sharing of conduction of classes in online mode, sharing of recorded video lectures, additional teaching materials, e-books, etc. Need to review academic result and also need to develop new action plan for the improvement of existing students and upcoming students. Members of IQAC appreciated the initiative and accorded approval to review of academic result and action plan for improvement of students.

Agenda 4: Suggestions for the celebration of the important days.



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Proposed By: Mrs. Navneet Kaur Bhangu

Seconded By: Mrs. Rajni Kansra

Resolution 4: Mrs. Navneet Kaur Bhangu suggested to make all round development of every individual there is need to celebration of the important days to inculcate social, moral, aesthetics and cultural values among the students. It received very warm response from all the IQAC members for this proposal.

Agenda 5: Resources and Infrastructure requirement for teaching learning process

Proposed By: Mr. B.K. Gupta

Seconded By: Mrs. Sannia Handa

Resolution 5: Mrs. Sannia Handa suggested that the institute would work for the requirements of developing the laboratories, Library, Development of E Content Development Cell, etc for B.Ed courses in AY 2020-21. It received very warm response from all the IQAC members for this proposal and all the members suggested to start immediately.

Agenda 6: Any other Issue with the special permission of the chair

IQAC Coordinator Mr. Gursewak Singh Bhullar proposed the date for the next meeting and it was unanimously decided to be held in third week of Jan 2021. The meeting ended with formal vote of thanks to IQAC

Chairperson Dr. (Mrs.) Jeewan Jyoti Sidana.

Mr. Gursewak Singh Bhullar
IQAC Coordinator
Assistant Professor
Sidana Institute of Education
Khiala Khurd, Ram Tirath
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Dr. (Mrs.) Jeewan Jyoti Sidana
IQAC Chairperson
Principal
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CC:

1. All committee members
2. Office