The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. The AQAR period would be the Academic Year. (For example, June 1, 2017 to May 31, 2018)

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution: Sidana Institute of Education, Khiala Khurd, Sub Tehsil Lopoke, Tehsil Ajnala Distt Amritsar, 143109
   - Name of the Head of the institution : Dr.(Mrs) Jeewan Jyoti Sidana
   - Designation: Principal
   - Does the institution function from own campus: Yes
   - Phone no./Alternate phone no: +91-9888891002
   - Mobile no: +91-9988461002
   - Registered e-mail: sie.amritsar@gmail.com
   - Alternate e-mail : jeewan_sidana@yahoo.co.in
   - Address   : Khiala Khurd, Ram Tirath Road, Sub Tehsil lopoke, Tehsil Ajnala
   - City/Town   : Amritsar
   - State/UT   : Punjab
   - Pin Code   :143109
2. Institutional status:
   - Affiliated / Constituent: Permanently Affiliated
   - Type of Institution: Co-education/Men/Women: Co-education
   - Location : Rural/Semi-urban/Urban: Rural
   - Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing: Self Financing (UGC 2f &12(B
   - Name of the Affiliating University: Guru Nanak Dev University Amritsar
   - Name of the IQAC Co-ordinator : Mr. DarshPreet Singh Bhullar
   - Phone no. : 9988461002
   - Alternate phone No. 9888891002
   - Mobile: +91-9646834040
   - IQAC e-mail address: sidana.iqac@gmail.com
   - Alternate Email address: sie.amritsar@gmail.com
3. Website address: www.sidanainstitutes.com/sie
   Web-link of the AQAR: (Previous Academic Year): (Will Upload & Share hyperlink)
4. Whether Academic Calendar prepared during the year? Yes Yes/No, if yes, whether it is uploaded in the Institutional website: (Will Upload & Share hyperlink.)
5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	B	2.81	2015	From 03/03/2015 to 02/03/2020

6. Date of Establishment of IQAC: 10/08/2010
7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/ beneficiaries
Formation of coordinating committee or effective and efficient working in and outside the campus.	26-04-2016 for Five Year	All students
One Day workshop for Strengthening of training and placement cell.	18-02-2017 for One Day	100
Implementation of Feedback and suggestions from faculty members / students, Alumni & parents on College Curriculum & Evaluation process.	01-04-2016 TO 31-03-2017 Throughout the session	All students and Staff
Faculty Development Program arranged for the overall development of the faculty in the institute and also encouraged them to attend the FDP's both at college and university level from time to time.	22-08-2016 for One Week	13
Effective use of Social Media to disseminate the important and meaningful information.	01-08-2016	All students and Staff
Arranged different activities to hone the creative skills of students and provide a platform to display their creativity • Talent Hunt Competition • Celebration National Integration Day • International Women Day	 16-10-2016 19-11-2016 08-03-2017	All students and Staff
Initiatives for an ecofriendly learning space. • Earth Day & Plantation Drive • International Yoga Day • Swachh Bharat Abhiyan	 22-04-2016 21-06-2016 01-10-2016	All students and Staff
ICT Training programme for faculty and administrative staff.	11-03-2017	23

Note: Some Quality Assurance initiatives of the institution are:
(Indicative list)

- *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements*
- *Academic Administrative Audit (AAA) conducted and its follow up action*
- *Participation in NIRF*
- *ISO Certification*

- *NBA etc.*
- *Any other Quality Audit*

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes
   *upload latest notification of formation of IQAC (Will upload)
10. No. of IQAC meetings held during the year: 04
    The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website…….
    Yes/No : Yes (Will Upload)
    (Please upload, minutes of meetings and action taken report)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?
    Yes No: No
    If yes, mention the amount: Year: NIL
12. Significant contributions made by IQAC during the current year (maximum five bullets)

    - Faculty Development Program arranged & encouraged faculty to attend the FDP's both at college and university level from time to time.
    - Strengthen the use of ICT in teaching learning.
    - Use of Social Media in disseminating the important and meaningful information.
    - ICT Training programme for teachers and non teaching staff.
    - Initiatives for an ecofriendly learning space.
    -
13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To arrange Faculty Development Program	Arranged Successfully
To Strengthen Training and Placement Cell.	Achieved
To Implement Feedback mechanism.	Implemented successfully.
To take initiatives for an ecofriendly learning space	Plantation drive and other ecofriendly activities were conducted inside the campus.
To conduct different activities to hone the creative skills of students and provide a platform to display their creativity	Participation of students in various co-curricular activities inside and outside the campus.

14. Whether the AQAR was placed before statutory body?   Yes
    Name of the Statutory body: Sidana Educational & Welfare Society Date of meeting(s): 25-03-2-17
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the
    functioning? Yes/No: …………..   Date: ……………..
16. Whether institutional data submitted to AISHE: Yes Year: 2016-17 Date of Submission: 12-04-2017
    Ref. No DCF-II C-27987-2016
17. Does the Institution have Management Information System? Yes …… No …….
    If yes, give a brief description and a list of modules currently operational. (Maximum 500 words)