The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. The AQAR period would be the Academic Year. (For example, June 1, 2017 to May 31, 2018)

Part – A

Data of the Institution
(data may be captured from IIQA)

1. Name of theInstitution: Sidana Institute of Education, Khiala Khurd, Sub Tehsil Lopoke, Tehsil Ajnala Distt Amritsar, 143109
   - Name of the Head of the institution: Dr.(Mrs) Jeewan Jyoti Sidana
   - Designation: Principal
   - Does the institution function from owncampus: Yes
   - Phone no./Alternate phoneno: +91-9888891002
   - Mobileno: +91-9988461002
   - Registerede-mail: sie.amritsar@gmail.com
   - Alternate e-mail: jeewan_sidana@yahoo.co.in
   - Address   : Khiala Khurd, Ram Tirath Road, Sub Tehsil lopoke, Tehsil Ajnala
   - City/Town   : Amritsar
   - State/UT   : Punjab
   - PinCode   :143109
2. Institutionalstatus:
   - Affiliated /Constituent: Affiliated
   - Type of Institution:Co-education/Men/Women: Co-education
   - Location :Rural/Semi-urban/Urban: Rural
   - Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Selffinancing: Self Financing
   - Name of the AffiliatingUniversity: Guru Nanak Dev University Amritsar
   - Name of the IQAC Co-ordinator: Mr. DarshPreet Singh Bhullar
   - Phone no. : 9988461002
   - Alternate phone No. 9888891002
   - Mobile: +91-9646834040
   - IQAC e-mailaddress: sidana.iqac@gmail.com
   - Alternate Emailaddress: sie.amritsar@gmail.com
3. Website address: www.sidanainstitutes.com/sie
   Web-link of the AQAR: (Previous Academic Year): (Will Upload & Share hyperlink)
4. Whether Academic Calendar prepared during the year? Yes Yes/No, if yes, whether it is uploaded in the Institutionalwebsite: (Will Upload & Share hyperlink.)
5. AccreditationDetails:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	B	2.81	2015	From 03/03/2015 to 02/03/2020

6. Date of EstablishmentofIQAC:10/08/2010

7. Internal Quality AssuranceSystem

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/ beneficiaries
Arrangements are made for the Implementation of New Curriculum for 2015-2016.	17-08-2015	52 Students
Organized International Conference on the Topic: Quest for Excellence in Higher Education	17-18 October 2015	258
Publication of International Research Journal (Quest for Excellence in Higher Education) with I.S.S.N.	17-18 October 2015	258
Feedback and suggestions from students, Alumni & parents on College Curriculum & Evaluation process	21-26 March 2016	Students 52 Alumni 124
Workshops & Interactive sessions were arranged for students and teachers. • Health Awareness Camp • Extension Lecture on Professional Development of Teachers. • Extension Lecture on Qualitative Research • Extension Lecture on Quality Concerns in Education • Seminar on Traffic rules and services. • Extension Lecture on role of SCERT & DIET • Extension Lecture on pedagogical aspects of ICT • Extension Lecture on Culture, Value & Education	30th September 2015 16 October 2015 19th October 2015 19th October 20 15 18 November 2015 22 Jan 2016 28 Jan 2016 15 Feb 2016	Students 46 Teachers 10 Students 48 Teachers 11 Students 51 Teachers 11 Students 49 Teachers 08 Students 46 Teachers 10 Students 49 Teachers 11 Students 48 Teachers 09
"Reaching Out: Strengthening Ties with the Community" programme started for the society to inculcate sense of **social responsibility.**	01 Sept 2016	Students 50 Teacher Incharge 02 Villagers 38

Note: Some Quality Assurance initiatives of the institution are:
(Indicative list)
- *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements*

- *Academic Administrative Audit (AAA) conducted and its follow upaction*
- *Participation inNIRF*
- *ISO Certification*
- *NBAetc.*
- *Any other Quality Audit*

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGCetc.

Institution/Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

9. Whether composition of IQAC as per latest NAAC guidelines:Yes/No: Yes
   *upload latest notification of formation of IQAC (Will upload)
10. No. of IQAC meetings held during theyear: 04
    The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website…….
    Yes/No : Yes (Will Upload)
    (Please upload, minutes of meetings and action taken report)
11. Whether IQAC received funding from any of the funding agency tosupport its activities duringtheyear?
            Yes No: No
    If yes, mentiontheamount: Year: NIL
12. Significant contributions made by IQAC during the current year (maximum fivebullets)
    - Conducted Seminar/ Workshops/ Interactive Sessions for teachers and students.
    - Collected Feedback from various stake holders and analyzed.
    - Conducted various awareness programmes and outreach activities addressing social issues.
    - Conducted International Conference for promoting research
    - Published International Research Journal with I.S.S.N.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To Organize International Conference	Organized successfully
To Publish International Research Journal with I.S.S.N.	Published successfully
To Organize various Workshops & Interactive sessions for students and teachers.	Various Workshops & Interactive session organized successfully
To start Community orientation programmes for the welfare of the society	Organized successfully
To Implement new Curriculum for 2015-2016.	Successfully Implemented

14. Whether the AQAR was placed beforestatutorybody?   Yes

Name of theStatutorybody: Sidana Educational & Welfare Society Date ofmeeting(s): 25-03-2-17
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?Yes/No: …No…….. Date: ……NIL………..
16. Whether institutional data submitted to AISHE: YesYear:2015-16 Date ofSubmission: 16-04-2016 Ref. No DCF-II C-27987-2015
17. Does the Institution have Management InformationSystem? Yes
    If yes, give a brief description and a list of modules currently operational. (Maximum 500 words)

Yes, we have Management Information System at Sidana Institute of Education which is used for decision making, for the coordination, control , analysis and visualization of information in our organization. The institution is steadily moving from the traditional to automated management information system. The following systems are fully functional from the last few years:

1. Biometric Attendance System for Staff
2. Library is partially automated.
3. Institutional E-Mail System
4. College Website
5. Android based apps such as WhatsApp for disseminating the information and daily reporting.
6. CCTV
7. The latest news, updates and information is provided to various stakeholders through Facebook and other social media platforms